

Justin M. Taylor – Mayor

2020 BUDGET PACKET

INCLUDING:

**GENERAL FUND
CAPITAL PROJECTS / LIQUID FUELS / SINKING FUND**

Presented for Introduction:

November 18, 2019

Public Hearing / Amendments:

December __, 2019

Scheduled to be Voted Upon:

December 16, 2019

2020 - City of Carbondale - General Fund Budget

NOTES

	<u>2020</u>	<u>2019</u>
<u>INCOME</u>		
300.00 · Taxes		
301.00 · Real Property Taxes	883,600.00	813,200.00 2 MIL Increase
310.00 · Act 511 Taxes		
310.10 · Transfer Taxes	60,000.00	60,000.00
310.20 · Earned Income Tax (EIT)	2,600,000.00	2,500,000.00
310.50 · Local Services Tax (OPT)	130,000.00	130,000.00
Total 310.00 · Act 511 Taxes	2,790,000.00	2,690,000.00
319.01 · Delinquent Real Estate Taxes	70,000.00	70,000.00
319.20 · Payment in Lieu of Taxes	15,300.00	15,300.00
Total 300.00 · Taxes	3,758,900.00	3,588,500.00
320.00 · License and Permits		
320.10 · Cable TV Franchise Tax	113,200.00	120,000.00
325.00 Mfscellaneous Permits	500.00	1,000.00
355.08 · Alcoholic Beverage Licenses	3,800.00	3,800.00
379.00 · Building Permits	35,000.00	30,000.00
379.02 · Electrical Permits	12,000.00	10,000.00
379.40 · Sewer Tap-In	0.00	0.00
Total 320.00 · License and Permits	164,500.00	164,800.00
330.00 · Fines and Forfeits		
334.00 · Magistrate Fines	40,000.00	50,000.00
335.00 · State Police Traffic Fines	4,500.00	4,100.00
336.00 · Parking Tickets	20,000.00	20,000.00
Total 330.00 · Fines and Forfeits	64,500.00	74,100.00
340.00 · Interest, Rents and Royalties		
341.00 · Interest	700.00	500.00
342.00 · Rent	2,400.00	2,400.00
343.00 · Equipment Rental	25,000.00	25,000.00
Total 340.00 · Interest, Rents and Royalties	28,100.00	27,900.00
350.00 · Intergovernmental Revenues		
354.00 · State Grants		
354.99 · Pension Contributions	215,000.00	196,750.00
Total 354.00 · State Grants	215,000.00	196,750.00
355.00 · State Shared Revenues		
355.01 · Public Utility Realty Tax	4,200.00	4,200.00
355.97 · Other Shared Revenues	11,200.00	11,200.00
Total 355.00 · State Shared Revenues	15,400.00	15,400.00
Total 350.00 · Intergovernmental Revenues	230,400.00	212,150.00
360.00 · Departmental Earnings		
360.13 · Public Utility Cuts	7,500.00	5,000.00
362.01 · School Resource Officer	0.00	20,000.00
CONTRACTED POLICE - FELL TWP	85,000.00	85,000.00
363.20 · Parking Meter Coins	50,000.00	50,000.00
363.22 · Parking Permits	2,500.00	2,500.00
CDBG Related Hours - Finance Dept	13,250.00	13,250.00
364.30 · Garbage Fees	1,040,000.00	1,040,000.00
364.40 Fire Protection Fee	195,000.00	195,000.00
366.00 · Collect School Taxes	17,000.00	17,000.00
379.10 · Police/Fire Reports & Billing	3,000.00	3,000.00
379.20 · Code Enforcement Fees	45,000.00	45,000.00
Towing & Impound Fees	5,000.00	0.00
379.30 · Zoning book sales	2,000.00	2,000.00
Total 360.00 · Departmental Earnings	1,465,250.00	1,477,750.00

2020 - City of Carbondale - General Fund Budget

NOTES

	<u>2020</u>	<u>2019</u>
382.00 · Other Revenues		
383.00 · Miscellaneous Revenues	30,489.45	31,081.50
Total 382.00 · Other Revenues	30,489.45	31,081.50
392.00 · Transfer IN from Sinking Fund	13,346.00	14,103.00
392.00 · Transfer IN from Capital Projects	100,000.00	50,000.00
TOTAL INCOME	5,855,485.45	5,640,384.50
	5,855,485.45	5,640,384.50

EXPENSE

400.00 · General Government		
400.01 · Legislative		
400.10 · Elected Officials Salary	7,875.00	7,875.00
400.12 · Mayor Salary	1,800.00	1,800.00
400.16 · Administrator Salary	50,000.00	45,000.00
400.17 · City Clerk Salary	50,347.99	48,981.91
400.20 · General Expenses	1,500.00	1,500.00
400.21 · Advertising and Printing	2,000.00	2,000.00
400.23 · Dues and Subscriptions	500.00	500.00
400.25 · Materials and Supplies	2,000.00	2,000.00
400.27 · Legal Services Zoning	5,000.00	5,000.00
400.28 · Auditing Services	15,000.00	15,000.00
400.29 · Legal Services	6,000.00	6,000.00
400.30 · Telephone Service	15,000.00	15,000.00
Total 400.01 · Legislative	157,022.99	150,636.91
402.00 · Financial Administration		
402.11 · Director Salary	26,500.00	24,000.00
402.17 · Office Salaries	82,932.49	80,503.41
402.18 · Office Overtime	1,500.00	1,500.00
402.20 · Materials and Supplies	1,500.00	1,500.00
402.26 · Data Processing	1,500.00	1,500.00
402.29 · Postage	5,500.00	5,500.00
402.00 Credit Card Merchant Fees	3,500.00	1,500.00
402.60 · Equipment and Repairs	1,000.00	1,000.00
Total 402.00 · Financial Administration	123,932.49	117,003.41
403.01 · Tax Collection		
403.23 · Billing Supplies	1,500.00	1,500.00
403.30 · Mailing Costs	3,500.00	3,500.00
403.35 · Office Supplies	200.00	200.00
Total 403.01 · Tax Collection	5,200.00	5,200.00
404.00 · Law Costs		
404.10 · Solicitor Costs	25,000.00	22,000.00
Total 404.00 · Law Costs	25,000.00	22,000.00
409.00 · Municipal Building		
409.20 · Materials and Supplies	1,000.00	1,000.00
409.21 · Utilities	26,000.00	24,000.00
409.22 · General Expense	1,000.00	1,000.00
409.40 · Maintenance and Repair	2,500.00	2,500.00
409.60 · Service Contracts	9,900.00	9,900.00
Total 409.00 · Municipal Building	40,400.00	38,400.00
Total 400.00 · General Government	351,555.48	333,240.32
410.00 · Public Safety		

2020 - City of Carbondale - General Fund Budget

NOTES

	<u>2020</u>	<u>2019</u>
410.10 · Police Costs		
410.15 · Chief Salary	10,000.00	5,000.00
410.16 · Patrolmen Salary	770,000.00	737,868.28
Health Care Buyout	0.00	0.00
410.19 · Overtime	80,000.00	75,000.00
410.20 · Materials and Supplies	5,000.00	5,000.00
410.32 · Phone & Computer Syst. Computer Maint. & Repairs	5,000.00 3,000.00	5,000.00 3,000.00
410.34 · Uniform Costs	10,000.00	10,000.00
410.35 · Special Police	160,000.00	158,000.00
410.37 · Training	1,000.00	1,000.00
410.44 · Vehicle Maint. & Repair	10,000.00	13,000.00
410.51 · Gas, Oil & Grease - Vehicles	30,000.00	32,000.00
410.52 · Vehicle Tires	3,000.00	3,000.00
410.60 · Vehicle Minor Equipment	1,000.00	1,000.00
410.61 · Travel Reimbursement	1,000.00	1,000.00
Total 410.10 · Police Costs	1,089,000.00	1,049,868.28
411.00 · Fire Protection Expenses		
411.15 · Salary Chief	5,000.00	5,000.00
411.16 · Drivers Salary	412,000.00	409,000.00
411.16 · Drivers Salary Health Buy Out	19,154.61	19,154.61 3 Drivers
411.17 · Volunteer Salaries	6,000.00	6,000.00
411.19 · Drivers Overtime	110,000.00	110,000.00
411.20 · Part-Time Firefighters	9,000.00	9,000.00
411.26 · Hydrant Water Service	38,000.00	40,000.00
411.28 · Materials and Supplies	2,500.00	2,500.00
411.30 · General Expense	1,000.00	1,000.00
411.31 · Uniforms	7,200.00	7,200.00
411.33 · Training and Travel	500.00	500.00
411.35 · Utilities - Firehouse	4,500.00	4,500.00
411.36 · Firehouse Maint. & Repairs	600.00	600.00
411.37 · Firehouse Telephone	3,300.00	3,300.00
411.44 · Vehicle Maint. & Repair	7,000.00	5,000.00
411.51 · Gas, Oil & Grease - Vehicles	6,000.00	6,600.00
411.52 · Vehicle Tires	2,000.00	2,000.00
411.60 · Equipment	1,000.00	1,000.00
Total 411.00 · Fire Protection Expenses	634,754.61	632,354.61
414.00 · Planning and Zoning		
414.10 · Zoning Officer - Salary	21,000.00	13,500.00
414.12 · Advertising and Printing	1,000.00	1,000.00
414.14 · Contracted Services	500.00	500.00
414.20 · General Expense	500.00	500.00
Total 414.00 · Planning and Zoning	23,000.00	15,500.00
413.00 · Code Enforcement Officer	16,000.00	14,500.00
415.10 · Emergency Management Director	0.00	0.00
Total 410.00 · Public Safety	1,762,754.61	1,712,222.89
426.00 · Public Works - Sanitation		
427.00 · Recycling		
427.15 · Recycling Contract	162,456.80	168,138.00
Total 427.00 · Recycling	162,456.80	168,138.00
428.00 · Garbage Collection		
428.35 · Contract Services	656,484.00	672,744.00
Total 428.00 · Garbage Collection	656,484.00	672,744.00
Total 426.00 · Public Works Sanitation	818,940.80	840,882.00

2020 - City of Carbondale - General Fund Budget

NOTES

	<u>2020</u>	<u>2019</u>	
430.00 · Public Works - Highways			
431.00 · Streets Department			
431.11 · Salary Director	10,000.00	5,000.00	
431.12 · Salary Union Employees	395,000.00	405,621.13	
431.12 · Salary Union to Comm Devel	-35,000.00	0.00	
Salary Savings: LAY-OFFS	0.00	-15,000.00	
431.19 · Overtime	26,000.00	26,000.00	
431.20 · Materials and Supplies	10,000.00	12,000.00	
431.22 · Telephone Expense	400.00	400.00	
431.23 · Equipment Rental	2,000.00	3,000.00	
431.31 · Uniforms	4,150.00	4,150.00	
431.40 · Vehicle Repairs	20,000.00	16,000.00	
431.45 · Utilities	7,000.00	5,000.00	
431.51 · Vehicle Tires	2,500.00	2,500.00	
431.52 · Gas, Oil & Grease - Vehicles	25,000.00	28,000.00	
431.64 · Repairs Lights and Alarms	2,000.00	2,000.00	
Total 431.00 · Streets Department	469,050.00	494,671.13	
Total 430.00 · Public Works-Highways	469,050.00	494,671.13	
440.00 · Parking Meters			
441.11 · Meter Attendant(s)	26,000.00	26,000.00	
441.64 · Repairs	2,000.00	2,000.00	
Total 440.00 · Parking Meters	28,000.00	28,000.00	
450.00 · Culture and Recreation			
451.00 · Recreation Administration			
451.11 · Salary Director	7,500.00	5,000.00	
451.20 · Materials and Supplies	4,000.00	4,000.00	
451.21 · Utilities	5,200.00	5,200.00	
451.23 · Fireworks	5,000.00	4,500.00	
451.24 · Summer Program	2,500.00	2,100.00	
451.25 · Gas, oil and grease	1,000.00	1,000.00	
Total 451.00 · Recreation Administration	25,200.00	21,800.00	
Total 450.00 · Culture and Recreation	25,200.00	21,800.00	
460.00 · Community Development			
462.00 · Community Development Director	25,000.00	20,000.00	
Total 460.00 · Community Development	25,000.00	20,000.00	
480.00 · Miscellaneous Expenditures			
472.00 Interest Expense	10,000.00	12,000.00	
484.00 · Workmen's Compensation	110,000.00	120,000.00	
485.00 · Unemployment Comp	26,000.00	26,000.00	
486.00 · Liability Insurance	130,000.00	130,000.00	
487.00 · Other Employee Benefits			
BlueCare HMO (Active Employees)	588,583.15	481,153.23	17.3% Increase
Employee Contributions	-14,000.00	-14,000.00	
Health Insurance Buyouts	14,850.00	31,731.47	
BlueCare SIGNATURE65 (Retirees)	189,972.51	148,841.00	17.3% Increase
Deductible Payments	15,000.00	15,000.00	
Dental Insurance	45,700.00	44,000.00	
Vision Insurance	3,060.00	385.00	
487.02 · Life Insurance	5,200.00	5,500.00	
487.03 · AFSCME - Health and Welfare	600.00	700.00	
487.04 · Police Pension	147,312.00	112,972.00	New MMO
487.10 · Retirement Incentives	28,000.00	28,000.00	
Judgements & Awards	0.00	0.00	
487.05 · Firemen Pension	98,752.00	65,490.00	New MMO
487.06 · Non-Uniform Pension	25,899.10	22,000.00	New MMO
487.07 · Social Security Tax	98,000.00	98,000.00	
Total 487.00 · Other Employee Benefits	1,246,928.76	1,039,772.70	

2020 - City of Carbondale - General Fund Budget

NOTES

	<u>2020</u>	<u>2019</u>
489.00 · Other Miscellaneous		
489.01 · Codification	0.00	0.00
489.07 · Dues League of Cities	2,845.00	2,845.00
Total 489.00 · Other Miscellaneous	<u>2,845.00</u>	<u>2,845.00</u>
Total 480.00 · Miscellaneous Expenditures	1,525,773.76	1,330,617.70
491.00 · 2011 Unfunded Debt Service	0.00	25,709.78 Paid off in 2019
491.00 · 2009 Unfunded Debt Service	0.00	130,044.48 Due In 2020 Paid In 2019
491.10 · USDA LOAN	141,288.00	141,288.00
491.00 · Pension BOND	362,750.00	364,500.20
New 2018 Borrowing	340,181.00	197,408.00
LOAN RE-FI (Savings)	0.00	0.00
New Borrowing	0.00	0.00
Transfer to capital projects	4,991.80	0.00
<u>TOTAL EXPENSE</u>	<u>5,855,485.45</u>	<u>5,640,384.50</u>
<u>NET INCOME</u>	0.00	-0.00

CITY OF CARBONDALE, PENNSYLVANIA

BUDGET OVERVIEW

Capital Projects Fund

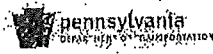
	<u>2020</u>	<u>2019</u>
Income		
301.00 · Real Estate Taxes	70,196.77	70,242.21
341.00 · Interest Income	40.00	25.00
361.00 · Sewer Fees	277,500.00	277,500.00
361.00 · Sewer Fees Delquents	10,000.00	10,000.00
Total Income	<u>357,736.77</u>	<u>357,767.21</u>
Expense		
402.60 · Tax Collection Software	4,500.00	4,500.00
410.00 Police car Loan	16,245.06	16,245.06 4 of 5
430.00 Truck Lease	11,587.18	11,587.18 7 of 8
430.00 Truck Loan	17,443.44	17,443.44 3 of 5
436.00 Sewage Repairs	50,000.00	35,000.00
481.00 · Street Light Loan	9,261.00	9,261.00
491.00 · Transfer Out General Fund	100,000.00	241,490.75
	0.00	0.00
Total Expense	<u>209,036.68</u>	<u>335,527.43</u>
Net Income	<u>148,700.09</u>	<u>22,239.78</u>
2019 Projected Surplus	\$196,200	\$115,000

**CITY OF CARBONDALE, PENNSYLVANIA
BUDGET OVERVIEW**

	Liquid Fuels	
	2020	2019
Income		
341.00 · Interest Income	1,000.00	300.00
354.00 · State Grants	259,676.49	265,036.40
355.99 · Gas Tax Rebate	0.00	0.00
Beginning Balance	0.00	0.00
Total Income	260,676.49	265,336.40
Expense		
431.00 Public Works Highways		
431.20 · Salt Cinders Supplies	50,000.00	45,000.00
431.30 · Street Lighting	67,500.00	67,500.00
431.50 · Street maintenance and clearing	15,000.00	15,000.00
Total 431.00 Public Works Highways	132,500.00	127,500.00
Street Light Maintenance	2,500.00	10,000.00
431.32 · Street Light Loan	33,485.00	33,485.00
Total Expense	168,485.00	170,985.00
Net Income	92,191.49	94,351.40

Per State

2019 Projected Surplus **\$215,000**



**NOTICE OF ESTIMATED ALLOCATION
MUNICIPAL LIQUID FUELS AND TURNBACK**

September 2019

35301 CARBONDALE
1 N MAIN ST
CARBONDALE PENNSYLVANIA 18407

Dear Municipal Officials:

This letter shall serve as notification that your ESTIMATED Liquid Fuels (Act 685) allocation for 2020 is \$ 259,676.49. Please note that a portion of this payment is based on the State's Motor License Fund taxes to be collected during the remainder of the year. Therefore, changes in occurrence or wholesale price could affect the final payment amount.

This amount is based on the mileage of 2018 and the population of 6891 for your municipality, according to our records as of January 1, 2018. Any changes made to your mileage figures in 2019 will be reflected in your March 1, 2020 ACTUAL Liquid Fuels payment.

In order to receive your payment on March 1, 2020, your municipality must be CERTIFIED by February 15, 2020. To be CERTIFIED you must submit the following completed reports to the indicated organization (see actual reports for mailing address):

Report Name	Submit To
1. MS-965 Actual Use Report of State Funds	PennDOT, District Office
2. Survey of Financial Condition	DOED
3. Report of Appointed and Elected Officials	DCED

Please note that due to the payment date for the Liquid Fuels Tax Fund allocation being changed to March 1 and the due date for the 2019 Survey of Financial Condition (SFCO) being subsequent to that date (March 15), the 2019 SFCO must be submitted prior to the actual due date in order for your payment to be released on March 1, 2020.

In addition to filing the above reports with the correct organization by the date indicated, you should ensure that any filings from the audit of your Liquid Fuels Fund,

CITY OF CARBONDALE, PENNSYLVANIA
BUDGET OVERVIEW

Sinking Fund

	<u>2020</u>	<u>2019</u>
Ordinary Income/Expense		
Income		
310.00 · Real Estate Taxes	168,910	169,174
341.00 · Interest Income	10	10
Beginning Balance	<u>0</u>	<u>0</u>
Total Income	<u>168,920</u>	<u>169,184</u>
Expense		
490.00 · Transfer to General Fund	13,346	13,993
490.01 · Refinance Loan Dime Bank	155,574	155,191
490.06 · Bond agent fees	<u>0</u>	<u>0</u>
Total Expense	<u>168,920</u>	<u>169,184</u>
Net Ordinary Income	<u>0</u>	<u>0</u>
Net Income	<u><u>0</u></u>	<u><u>0</u></u>

2024

